

THE PRESERVATION OF RURAL IOWA ALLIANCE

FORM 990 (ANNUAL TAX RETURN)  
ANNUAL REVIEW POLICY

(Adopted 7/30, 2013)

1. **Distribution to all Directors before Filing.** Each year before the annual Tax Return on Form 990 is filed, the Treasurer shall distribute to each Director the Organization's Form 990, complete with all schedules and attachments.
  
2. **Annual Review of Form 990 by Executive Committee.** The Executive Committee shall:
  - Ensure that the above annual distribution has been timely completed.
  - On or before the filing deadline each year, it shall complete a review of the most recently-filed Tax Return of the Organization on Form 990. This shall be completed in a meeting of the committee held either telephonically or in person.

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The foregoing Form 990 Annual Review Policy was duly adopted at a regular meeting of the Board Directors of The Preservation of Rural Iowa Alliance held the 30 th day of July, 2013, notice having been given and a quorum being present.

Cindy Kassel  
Cindy Kassel, Alliance Secretary

130726 Alliance Ann Tax Return Policy